



SACRED HEART CATHOLIC SCHOOL

2022-2023

ADMISSION REQUIREMENTS

ALL RETURNING STUDENTS (K-8)

- Active FACTS Tuition Management and FACTS Family Portal Accounts
- Admission Application (Family and Student Sections)
- Updated Documentation of Immunizations (If any)
- Scholarship (Step Up for Students, Gardiner, AAA, McKay, Parish)

ALL NEW STUDENTS (K-8)

- Documentation
 - Birth Certificate (legible copy of state issued document)
 - Baptismal Certificate (if baptized in any Faith Tradition)
 - Health Form/Physical: DH 3040 less than one year old from your Florida Doctor
 - Immunization Form: DH 680, showing complete age appropriate immunizations
(No medical or religious exemptions permitted)
 - Report Cards – 2 immediate prior years (if entering grades 1-8)
 - Standardized Test Results – 2 immediate prior years (if entering grades 3-8)
 - IEP/Psychological Testing Results (if applicable)
 - Scholarships
 - Step Up for Students - Award Letter
 - Family Empowerment – Award Letter
 - McKay – SSN of Parent who will sign Voucher Checks, Notarized Affidavit
 - AAA Scholarship – Award Letter
 - Parish Scholarship – Catholic Parishioner Verification Form
- Active FACTS Tuition Management Account - All families are required to enroll with FACTS Management to process all payments, registration fees, tuition, after school care, and any other fee or charge incurred throughout the school year. Enrollment information will be emailed to you once student registration has been received.

SACRED HEART PRE-KINDERGARTEN (PK-3 & VPK)

- Documentation
 - Birth Certificate (legible copy of state issued document)
 - Baptismal Certificate (if baptized in any Faith Tradition)
 - Health Form/Physical: DH 3040 less than one year old from your Florida Doctor
 - Immunization Form: DH 680, showing complete age appropriate immunizations
(No medical or religious exemptions permitted)
- Active FACTS Tuition Management Account - All families are required to enroll with FACTS Management to process all payments, registration fees, tuition, after school care, and any other fee or charge incurred throughout the school year. Enrollment information will be emailed to you once student registration has been received.
- **VPK Only:** VPK Certificate issued by the Early Learning Coalition of Duval, signed by parent.